

Appendix 4 – Internal Audit Resource Analysis (1st April 2012 to 25th January 2013)

	Original Plan Budget (Days)	Expected to Date (Days)	Actual to Date (Days)
Gross Days	3900	3225	3171
Uncontrollable Days			
Bank Holidays	150	135	127
Annual Leave	469	387	353
Net Available Days	3281	2703	2691
Days available for direct audits and support work Available for Projects			
Main Reviews/Spot Checks	1719	1421	1001
Follow-up's	124	102	113
2011 Plan C/fwd	50	50	310
	1893	1573	1425
Risk Management			
Corporate Risk Management	128	106	110
Ad hoc on-demand support/advice (risks & controls)	175	144	50
Chamberlain Business Continuity Support	6	5	7
Anti-Fraud & Corruption			
Fraud Investigations	175	145	204
Pro-active fraud & prevention	74	61	58
Audit Planning & Reporting			
Audit Planning & Reporting	49	41	40
Audit Plan progress reporting	51	42	89
External Audit Liaison/Co-ordination	15	12	5
Efficiency & Performance Review			
Support to Efficiency Board/EPSC	40	33	45
Audit Development			
Continuous Improvement	66	55	50
Audit policy, research and development	60	50	48
Audit intranet	3	2	4
Member Support			
COL Audit & Risk Management Committee	28	23	22
GSMD Audit & Risk Management Committee	6	5	4
London Councils - Audit Committee	6	5	4
Museum of London - Audit Committee	6	5	4
Police Performance & VFM Committee	3	2	1
Barbican Centre Risk/Finance Committee	4	3	4
	895	737	749
Admin Support			
General (e.g. time recording/staff meetings/staff monitoring)	240	198	253
MK Audit Automation Software	15	12	44
Other Absences*	105	86	130
Audit Training	75	62	44
Corporate Training	18	15	24
CIPFA & IIA Training	40	33	24
	493	406	518

* sickness /medical appointments/City volunteering- including 2 City Olympic Volunteers